



Joint Accreditation System of Australia and New Zealand

ADVISORY NOTE No. 2-09

DSQS Post-audit Evaluation

Reference(s):

A. JAS-ANZ Procedure 28 Issue 2.1 dated 11 September 2008

Background

As advised by JAS-ANZ, Disability Services has previously introduced a range of evaluation mechanisms for the *Disability Sector Quality System*. These mechanisms have been established to assess the intended outcomes and ongoing effectiveness of the system, including the audit process and the *Queensland Disability Service Standards* and the *Queensland Disability Advocacy Standards*.

Disability Services had subsequently provided JAS-ANZ with three post-audit survey templates for immediate use by applicant, accredited certification bodies and service providers. The requirement for use and submission of post-audit surveys was subsequently introduced into Reference A at Clauses J.9.2.4, J.9.3.2.1.4 and J.9.4.3.

Advice

The system has now been in place for several years and the Department has decided that the post-audit surveys in their current format are no longer relevant. However, ongoing feedback that relates to the audit process and the Disability Sector Quality System is still most welcome by applicants, accredited certification bodies and service providers.

Feedback can still be submitted to Disability Services at:
quality@disability.qld.gov.au.

Applicants and accredited certification bodies shall ensure that Lead Auditors and ATSU's are made aware of this change and that service providers are made of this change at each audit conducted.

DSQS Certification document

Reference(s):

A. JAS-ANZ Procedure 28 Issue 2.1 dated 11 September 2008

Background

Reference A Clause J.8.3.2 a) requires accredited certification bodies to issue, to each organisation, a certification document for each departmental region certified. The document identifies the service type outlets and services types, and includes the name

and address of the central office.

Advice

In addition to each accredited certification body submitting the final report and details of the date and type of the next audit, a copy of the current certification document for each departmental region certified is required. The certification body shall send a copy of the certification document to the Department at quality@disability.qld.gov.au within seven working days of the decision being made. If the decision is not to certify, the certification body shall send notification to the Department within the same timeframe.

Applicability

This Advisory Note applies to the Disability Support Services in Queensland (DSSQ) scheme.

This Advisory Note will remain current until withdrawn.



Steve Keeling
Director Technical Services

22 December 2009